

*“Coming together is a beginning;
Keeping together is progress;
Working together is success.”*
----- Henry Ford -----

*“Progress is a nice word.
But change is its motivator.
And change has its enemies.”*
----- Robert Kennedy -----



The Honourable & Ancient Appointment of Conductor

Gordon Webster, Secretary
The Conductors' Branch, The RLC Association
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28 October 2014

Dear Fellow Conductors,

I sincerely hope all is well with you and yours. Over recent months your Committee have been putting together plans for next years Reunion Weekend. The following update is the plan so far. These details have been sent to Branch Members and eligible non members, giving them an insight to what we are about.

BRANCHEVENTs 2015

Your Say

Your suggestions for improvements have been taken on board and the committee is confident you will be pleased with what is currently being planned. If you've not been able to attend before, no problem, why not come along this year and enjoy the fun, we'd love to see you.

Key Dates

01 Apr 15: Event Admin Order and 'Notice of Attendance sent out.

17 Apr 15: Notice of Attendance in.

15 May 15: Parchment Ceremony, Logistic Capability Demo, AGM and Dinner Night.

16 May 15: Visit to....., but where to go? Ideally, somewhere near to Oxford. Have your say and get in touch ASAP, certainly no later than 3rd Nov 14.

Location

The decision has been made to base next year's celebrations at Dalton Barracks, Abingdon, home of 3 & 4 Logistic Support Regiments RLC.

Costs

Every effort is being made to keep costs down; the branch committee is actively seeking sponsorship, making best use of MoD facilities and as ever, we're pushing the boat out on the *good will* front. Event costs details will be included in the event Admin Order, out in Apr next year.

Accommodation

Other than transit accommodation, no other suitable Mess accommodation is available. The committee has investigated local Travel Lodge and Premier Inn accommodation with the following results:

Travelodge Oxford

Distance: 7.5 Miles away.

Address: Oxford Peartree, Moto Service Area, Peartree Roundabout, Woodstock Road, Oxford,

Prices: 14 May 15: Flexible Rate = £57:00. Saver Rate = £39:00

15 May 15: Flexible Rate = £60:00. Saver Rate = £41:00

16 May 15: Flexible Rate = £63:00. Saver Rate = £43:00

Note 1: Saver Rate, **NO REFUND**

Note 2: Flexible Rate, book each day individually and get £10 discount, using Defence Discount Card Code **(TLHBEN14)** payment by **DEBIT Card only** code ends on **24 November 2014.** You can cancel up to 12 noon of each day.

Premier Inn Abingdon

Distance: 1.2 Miles away

Address: Oxford Business Park, Garsington Road, Oxford OX4 2JT

Prices: 14 May 15 Flexible Rate = £97:00.

15 May 15 Flexible Rate = £69:00.

16 May 15 Flexible Rate = £74:00.

Note 1: There are no saver rates for Premier Inn

Note: Prices at Both Travelodge & Premier Inn could go up as well as down

Transport

As with previous years, the branch will provide return transport to both the Dinner Night and Day 2 event. To help cut down journey time and costs, it would be much appreciated if you could book your accommodation at either Travel Lodge or Premier Inn as per above.

Vehicle Travel

If you have a spare seat or two and would be willing to offer a lift to other attendees, please get in touch.

BRANCH COMMUNICATIONS

It is well known effective two way communication is a must and not just vocally.

Branch Social Media

Just in case you're not aware, the branch does have its own Website (<http://www.rlc-conductor.info/>) and Facebook page (<https://www.facebook.com/ConductorsBranch>)

Both have information about previous events and much more, take a look it's Free.

Branch Flyer

Have you ever been asked, *Conductor! What's that all about?* A simple enough question, but how best to answer? In conjunction with the serving Conductor community, the branch is putting together a promotional Z flyer, about the size of a credit card when folded up, making it easy to store in your wallet. Before going to print, it would help if you could say what information you would like shown on the flyer, please ensure I receive your suggestion(s) by 3rd Nov 14.

Dropbox

The branch has recently opened up a Dropbox account. Currently members have 24/7 access to articles covering previous branch events and branch nominal roll. In the coming months more information will be available, things like; 2015 event admin order, programme of events, event transport times..... watch this space! So, if you're a branch member you'll have 24/7 access to up-to-date 'Read Only' branch information.

Please contact Mike Coyle, branch Webmaster, to gain shared access to the Members' Area on Dropbox.

Can I download files?

Yes, you will be able to download files held in the 'Members Area' of Dropbox and print stuff off as required.

If I spot an error what should I do?

Only the branch committee has permission to make changes to data, you'll need to contact the owner of the file. The name of the file owner forms part of the file title.

The Data Protection Act – Personal Information

The Data Protection Act controls how your personal information is used by The Conductors' branch. Everyone responsible for using data has to follow strict rules called 'data protection principles' and make sure the information is:

- Used fairly and lawfully
- Used for limited, specifically stated purposes
- Used in a way that is adequate, relevant and not excessive
- Accurate
- Kept for no longer than is absolutely necessary
- Handled according to people's data protection rights
- Kept safe and secure
- Not transferred outside the UK without adequate protection

Please complete and sign the proforma below, indicating your approval or non-approval for The Conductors' Branch to store your personal information. It would be appreciated if you could forward your completed return to me at gordon.webster2@btinternet.com with signed hard copy to follow.

BRANCH FUNDRAISING

You will appreciate staging branch activities comes at a price and to keep costs down, the branch has joined forces with the Utility Warehouse Discount Club (UWDC). The branch fundraising appeal is different; joining UWDC will not just help raise branch funds, but save you money at the same time. For a complete list of the hundreds of charities and clubs across the UK, who already take advantage of this unique opportunity visit www.utilitywarehouse.co.uk/CFR To see how much you could be saving, just call the Utility Warehouse's Community Fundraising team on a Freephone number **0800 131 3000** and quote the branch appeal number: **B61182**. They will explain all the benefits of using their services, and there will be no hard sell. Alternatively, find out everything you need to know on the internet and sign up online at www.utilitywarehouse.org.uk/B61182

Thank you for your support.

With all good wishes

Gordon Webster, Secretary
The Conductors' Branch, The RLC Association

THE DATA PROTECTION ACT – Personal Information

Please complete and sign the performer below, indicating your approval or non-approval for The Conductors’ Branch to store your personal information on Dropbox.

It would be appreciated if you could initially forward your completed return to gordon.webster2@btinternet.com and send a hard copy to:

Gordon Webster, Secretary
The Conductors’ Branch, The RLC Association
4 Shakespeare Court, Back of Avon, TEWKESBURY, Gloucestershire GL20 5UP

PERSONAL INFORMATION

Fore Name	
Middle Name	
Surname	
Known As	
Initials	
Post Nominal’s	
Partner Name	
Email	
Telephone	
Mobile	
Remarks	
1st Line of Address	
2nd Line of Address	
Town/City	
County	
Post Code	
Country	
Trade	
Date Appointed Conductor	
Discharge Date	
Rank on Retirement	

I give permission for the above personal information to be held electronically by The Conductors’ Branch.

Signature:

Or

I do not give permission for the above personal information to be held electronically by The Conductors’ Branch.

Signature: